Variance in Prerequisites Requirements Form Department of Electrical Engineering and Computer Science College of Engineering and Architecture Howard University

Variance in Prerequisites Requirements

Student Requesting Variance:			
(Name)	(ID)		
Course Information			
1. Course Name:			
2. Course Number:			
3. Scheduled Semester:			
Prerequisite Details:			
List the required prerequisites for the Course: Indicate which prerequisites the student has not completed Student's Academic Background Related to the Course:			
		Instructor's Recommendation:	
(signature)	(date)		
	()		
Chairperson's			
Decision:			
(signature)	(date)		
(signature of student)	(date)		

Instructions for Use:

- This form must be completed and signed by both the course instructor and the department chair before a student is permitted to enroll in the course without completing the formal prerequisites.
- Once completed, the form should be submitted to the department office, and copies should be sent to the student's academic advisor and kept on file.
- Any conditions for the variance should be documented and communicated to the student, instructor, and academic advisor to ensure proper support throughout the semester.